

**GLOUCESTER ALLOTMENT GARDEN ASSOCIATION  
Annual General Meeting - 5 March 2024**

**Orleans Public Library  
Bériault Meeting Room  
1705 Orleans Blvd., Ottawa K1C 4W2**

**Board Members present:** Irene Harrison, Jacqueline Shaw, Sheena Constant, Catherine Dixon, Steve Vesely, Ashley Flynn, David Lamb, Eleonore Eldridge, Mark Eldridge, Margarita Golik, Margaret Don, David Smith, Anne Ho

In attendance: John ApSimon, Past President

**Call to Order** - the meeting was called to order at 6:05 p.m. by Irene Harrison, President.

**Opening Remarks** - Irene Harrison welcomed the members and invited guests.

**Invited Guests:**

Laura Dudas, Councillor Ward 2 Orléans West-Innes, described how proud she is to have our garden in her ward. In a time of food insecurity, it is a great advantage to provide access to food within our own community. Laura pledged her continuing support to the garden.

Catherine Kitts, Councillor, Ward 19 Orléans South-Navan, has the Anderson Garden in her ward. She is happy to work with us on any issues which may arise and joins us in looking forward to a productive season.

David Townson represents Canadian Organic Growers (<https://www.cog.ca>) COG is a national registered charity providing education and advocacy for organic and regenerative processes. COG is involved with school programs, Seniors Organic Gardening, has a demonstration garden at the Experimental Farm, is holding an organic seed sale at Pantry Plus and hosts many activities at the Just Food Farm. Please visit the website for more information.

**Approval of the Minutes of the Annual General Meeting on March 9, 2023**

**Motion:** That the minutes of March 9, 2023, be approved as circulated. Moved by Fred Haggart. Seconded by Louis Doyle. Carried.

### **Presentation of 2023 Financial Statements and 2024 Budget**

Irene Harrison presented the financial statement and budget in the absence of Linda Gloss, who was unable to attend tonight.

**Motion:** That the 2024 GAGA Budget as presented by the President be adopted.

Moved by Louis Doyle. Seconded by John ApSimon. Carried.

**Resolution:** Resolved that there be no audit or review engagement for the 2024 financial year, as permitted in the Not-for-Profit Corporations Act, 2010, SO 2010, c. 15, s 76(2)(b).

Moved by Louis Doyle. Seconded by Irene Harrison. Carried.

### **Presentation of Updated Bylaws**

Irene reviewed the history of earlier versions of the bylaws drafted in 1982, 1985 and 1990. The updated bylaws provide clearer rules and accountability, with a statutory duty of care for board directors and officers.

**Resolution:** Resolved that the Updated Bylaws presented to the Annual General Meeting on 5 March 2024 be approved as circulated.

Moved by Louis Doyle. Seconded by Sheena Constant. Carried by a super-majority of two-thirds of members voting.

### **Presentation of Board of Directors**

**Motion:** That the 2024 list of Directors be approved as presented.

Moved by Louis Doyle. Seconded by Anne Marie Provost. Carried.

Irene introduced our new board members, Ashley Flynn, Communications & Community Building, Margarita Golik, Orient staking, and Sheena Constant, Treasurer.

### **Director's Reports**

#### **Jacqueline Shaw, Vice-President**

As Vice-President, Jackie oversees our grass cutting contract. She was pleased with the work that our contractor, Jahwara Rennals performed, and she looks forward to another successful collaboration with him. Jackie reminds gardeners to keep compost, hoses and tools away from the verges. Jahwara damaged his equipment three times last year when he accidentally ran over these obstacles. Please move your car when you see Jahwara coming to cut the grass near your plot.

### **Steve Vesely, Registrar and Webmaster**

Steve reported that registration is proceeding smoothly and 50% of members have renewed their membership. He reminds members that they must renew by March 31<sup>st</sup>, or the plot will be re-assigned to a new gardener. Several people received warnings about weeds in their plots and most people cleaned up after a reminder.

### **Ashley Flynn, Communications and Community Building**

Ashley is taking on a new role on the Board of Directors and is excited to be bringing the community back together after covid isolation. She hosted a potluck last fall which all participants enjoyed and is planning several events in the coming season.

### **Margarita Golik, Mark and Eleonore Eldridge, Orient Staking**

Mark and Elly introduced our new staking co-ordinator, Margarita Golik. Mark noted that 24 volunteers can accomplish the task of staking very quickly. The second part of Margarita's new job is to maintain the stakes, which rot and fade with time. If any gardeners have spare 2x4s, donations are gratefully received.

### **David Lamb, Orient Maintenance (Tilling and Compost)**

Dave announced that tilling will take place in early May (weather permitting), compost will be delivered by the May 24<sup>th</sup> long weekend, and that straw will be delivered by the first Saturday in June. Last year there were delays as the City compost was not available until the end of May. Dave reminds gardeners to leave space for compost at the end of the plot when spring planting. He will not drop compost on fully planted plots.

### **Margaret Don, Anderson Garden (Manager)**

Margaret announced that two new wheelbarrows will be purchased for the garden to make it easier to transport compost to the compost pile. The Anderson Garden team (Margaret, Anne Ho and David Smith) are working to improve communication about the water meter system to the Anderson gardeners.

### **Other Business / Information**

Irene advised the members that we have vacancies for the positions of Fall Clean-up and Road Maintenance and Tree Trimming at Orient Park.

### **Member Questions and Answers**

- can we spread more gravel on the roads (the problem is that we need volunteers to spread the gravel)

- compost piles seem to pop up (we are working on signage for the compost piles)

**Adjournment**

**Motion:** That the 2024 Annual General Meeting be adjourned.  
Moved by Louis Doyle. Seconded by Srisuda Niljaroon. Carried.  
The meeting was adjourned at 6:45 p.m.

Attached:

Financial Statement for 2023 and Proposed budget for 2024  
Proposed Board Members

Note: The full text of the Updated Bylaws 2024 is posted on our website at:  
<https://gagagarden.ca>

## GLOUCESTER ALLOTMENT GARDEN ASSOCIATION FINANCIAL STATEMENT

For the year ending December 31, 2023, with comparison to Approved 2023 Budget

	<b>2023 BUDGET</b>	<b>2023 ACTUAL</b>
<b>INCOME</b>		
Registration Fees net of refunds and discounts	\$ 23,300.00	\$ 23,515.00
Grant, Friends of Mer Bleue, for water at Anderson	2,000.00	2,000.00
Gardener contribution to water use at Anderson	-	379.00
Donation received in memory of George Bushell	-	50.00
Donations, miscellaneous	-	160.00
<b>TOTAL INCOME</b>	<b>\$ 25,300.00</b>	<b>\$ 26,104.00</b>
<b>EXPENSES</b>		
Administration	\$ 2,000.00	\$ 2,562.39
Tilling	5,000.00	4,548.25
Grass Cutting	5,000.00	4,900.00
Compost Delivery and Distribution	7,200.00	6,590.73
Contingency: compost purchase	5,000.00	-
Anderson - water	4,000.00	1,695.00
Anderson - water system maintenance	500.00	678.05
Anderson - regular maintenance	500.00	841.50
Orient - regular maintenance	200.00	187.50
Orient - Fall cleanup	2,000.00	2,034.00
Long Term Maintenance Projects	12,810.00	-
Donation made in memory of George Bushell	-	250.00
<b>TOTAL EXPENSES</b>	<b>\$ 44,210.00</b>	<b>\$ 24,287.42</b>
<b>NET DEFICIT / INCOME</b>	<b>(\$ - 18,910.00)</b>	<b><u>\$ 1,816.58</u></b>

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### ASSETS : CASH (Bank of Montreal)

Beginning year, January 1, 2023	\$ 31,910.37
Plus Net Income	1,816.58
<b>Total Assets as of December 31, 2023</b>	<b>\$ 33,726.95</b>

December 31, 2023  
prepared by Linda Gloss

**GLOUCESTER ALLOTMENT GARDEN ASSOCIATION**  
**DRAFT BUDGET 2024**

	2023 INCOME/ EXPENSES	2024 BUDGET ESTIMATES
<b>INCOME</b>		
Registration Fees net of refunds and discounts	\$ 23,515.00	\$ 23,400.00
Grant for water at Anderson (2024 application pending)	<u>2,000.00</u>	<u>2,000.00</u>
<b>TOTAL INCOME</b>		<b>\$ 25,400.00</b>
<b>EXPENSES</b>		
Administration	\$ 2,562.39	\$ 2,200.00
Tilling	4,548.25	4,800.00
Grass cutting plus brush cutting	4,900.00	5,400.00
Compost Delivery and Distribution	6,590.73	7,000.00
Anderson - water purchase	1,695.00	4,000.00
Anderson - water system maintenance	678.05	100.00
Anderson - maintenance, repairs and replacements	841.50	400.00
Orient - regular maintenance	187.50	100.00
Orient - Fall cleanup	<u>2,034.00</u>	<u>2,150.00</u>
<b>TOTAL EXPENSES</b>		<b>\$ 26,150.00</b>
<b>PROPOSED NET DEFICIT 2024</b>		<b><u>( \$ 750.00 )</u></b>
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<b>ASSETS January 1, 2024</b>		<b>\$ 33,726.95</b>

**Note:**

The past year allocation of \$12,810.00 for the ditch dredging project has been removed from this year's budget pending being able to secure viable contractor estimates.

**Executive  
2024 Proposed Board of Directors**

President	Irene Harrison
Vice-President	Jacqueline Shaw
Treasurer	Sheena Constant
Secretary	Catherine Dixon
Communications	Ashley Flynn
Maintenance – General	David Lamb (Tilling/Compost)
Maintenance – Anderson	Margaret Don (Manager)
Maintenance – Anderson	Anne Ho (Maintenance)
Maintenance – Anderson	David Smith (Maintenance)
Maintenance – Orient	Margarita Golik (Staking)
Maintenance – Orient	Vacant (Trees & Roads)
Maintenance – Orient	Vacant (Fall Clean-Up)
Webmaster	Steve Vesely
Registrar	Steve Vesely